

INSTITUTE OF FOOD SCIENCE & TECHNOLOGY
("the Company" registered number 930776 registered charity number 1121681)

Minutes of the Extraordinary General Meeting of the Company held on 1st August 2024 via a Zoom meeting and in person at IFST office, Cambridge Court, 210 Shepherds Bush Road, London (indicated below with asterisk).

Present:

Sterling Crew (SC) President*
Helen Munday Past President (HM) Chair*
Maureen Edmondson (ME) Independent Assessor*
Wayne Martindale (WM) Honorary Secretary*
Alec Kyriakides (AK) VP*
Ben Dodridge (BD) – VP Communities and Engagement*
Valia Christidou (VC) – Chair, Publications Committee*
John Points (JP) - Chair, Scientific Committee*

Alex Kent	Margaret Patterson
Andrew Wilbey	Martin Austin
Ben King	Paul Sheldrake
Bola Oloyede	Peter Hajjieris
Colin Dennis	Richa Bedi Navik
Denise Nicholls	Richard Benson
Emma Williams	Richard Marshall
Ganiyat Olatunde	Richard Ratcliffe
Ivan Bartolo	Rachel Ward
James Brace	Ruth Dolby
Jane Staniforth	Sarah Kayanja
Julian Cooper	Steve Timms
Kathy Groves	Tunji Odunlade

Apologies:

Anita Kinsey (AMK) – Chair, Professional Development and Education Committee
David Rosie
Sam Jennings (SJ) Honorary Treasurer

Voting by proxy

There were no votes by proxy

In attendance

Chris Gilbert-Wood (CGW) int Chief Executive and company secretary*
Anjna Patel-Holtham
Bobby Edge-Partington
Deborah Kendale
Delia Mertoiu
Natasha Medhurst

The Chair (SC) announced that a quorum was present and declared the meeting open. With the consent of all those members present the notice convening the meeting was taken as read. The full detail of resolutions is contained in the notice.

1. **Apologies for absence.** The Chair asked WM to list the apologies received (listed above)
2. **Board Resolution 1 (Item 2).** To receive the Financial Statements of the Company for the period ended 30 September 2023 and the report of the Auditors thereon and to consider the report of the Trustees (available on the IFST website or on request).

The Chair introduced this resolution, the Financial Statements and signed Auditors Report (available on the IFST website).

Proposer: Richard Marshall

Seconder: Julian Cooper

100% voted 'For', 0% voted 'Against'

SC announced Resolution 1 was approved

3. **Announcement from the IFST President (Item 3).** Sterling Crew, the President announced he will stand down at the AGM 2025 and the IFST, in due course, will be seeking nominations for a President Elect to take office as President at AGM 2025. The details for this transition will be communicated to the membership following this EGM.
4. **Any other business**
SC asked those present for AOB and any questions. There was none. SC thanked the attendees and concluded the meeting at 1142