

INSTITUTE OF FOOD SCIENCE & TECHNOLOGY (IFST)

(Registered number 930776)

**FORM OF PROXY
EXTRAORDINARY GENERAL MEETING AUGUST 2 2024**

In accordance with Article 24

I _____ (Full Name)

of _____ (Registered Address)

being a Member or Fellow of IFST and entitled to vote, hereby appoint:¹

_____ (Initials and Name)

_____ (Registered Address)

or failing him/her the Chair of the Meeting, as my proxy to vote for me and on my behalf at the Extraordinary General Meeting of the Institute to be held on the 2nd day of August 2024 and at any appointed adjournment thereof.

(Signature)

(Grade of Membership)

(Date)

I desire to vote as follows:

Agenda item:

2. Resolution 1 in favour of²/ against

¹ Insert the name and address of a member who intends to be present at the meeting. If no name is inserted, or the named member does not attend, the Chair of the meeting will be authorised to act. The proxy appointed must himself/herself be a Member or Fellow and entitled to vote.

² Delete option you are **not** voting for. Unless otherwise directed the proxy holder will vote as s/he thinks fit.

Under the Articles of Association:

19. At any General Meeting a motion put to the vote of the meeting shall be decided on a show of hands taking into account any valid proxy votes received.
22. Every Professional member in good standing shall have one vote on each matter before any General Meeting which shall be exercised personally or by a proxy.
23. Members shall be in good standing if they have paid every subscription and other sum which shall be payable to the Institute in respect of their membership. Any members whose subscription in whole or in part is three months in arrears shall have their voting rights suspended.
24. Members appointing a proxy to vote on their behalf shall do so in writing over their personal signature.
25. The instrument appointing a proxy shall be deposited at the office not less than forty-eight hours before the time appointed for holding the meeting at which the person named in the instrument is authorised to vote.

To register your proxy:

- by email (preferred method): send a scan or photo of the completed form to h.mahon@ifst.org
- by post: please return the completed form to IFST, 5 Cambridge Court, 210 Shepherds Bush Road, London W6 7NJ.

All completed forms must have been received by IFST by 17:00 on Wednesday 24 July 2024.